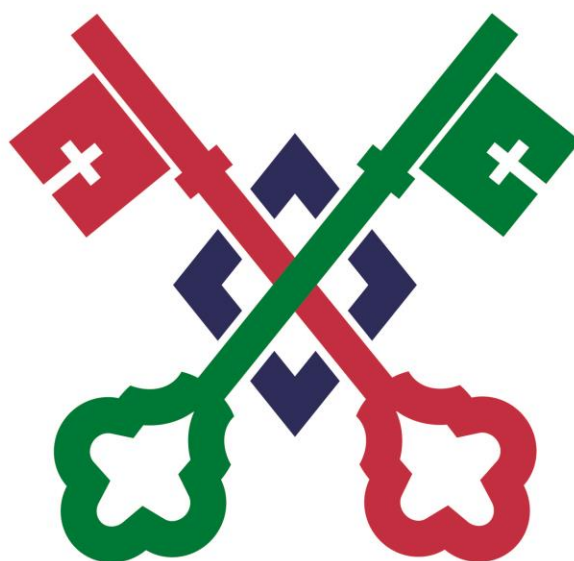


HIGHFIELD SCHOOL



UNIFORM HANDBOOK

2021/2022

Contacting the School Shop

Phone: 01428 728006 (Office, term-time only)
01428 772704 (Shop, during opening times only)

Email: uniformshop@highfieldschool.org.uk

General Opening Times – Term Time Only

Tuesday 8.30am – 9.30am

Items can be ordered by email at uniformshop@highfieldschool.org.uk but please make sure that you put the name of your child, their year group and the sizes of the items required.

New children are not seen during general opening hours but are seen individually at other times – appointments last no longer than 1 hour.

Directions

When you arrive at Highfield please park in the main car park and go to the Visitors' Entrance. Mrs Backhouse will meet you at Reception unless otherwise advised.

The School Shop

The School Shop is situated on site and stocks all items of uniform required. Prices compare favourably with the high street and include VAT where applicable. Prices listed in the handbook are correct at the time of going to print. The School Shop reserves the right to change prices as necessary.

Obtaining Uniform

Parents of new pupils resident in the U.K. are asked to **make an appointment** with the School Shop as soon as possible. The School Shop is open by appointment during the summer holidays for new pupil appointments. Overseas pupils can be fitted with their uniform on arrival at the school. Please make an appointment by ringing 01428 728006 or email uniformshop@highfieldschool.org.uk. Allow 1 hour for the appointment. Uniform may be paid for by cheque or with cash on the day or it can go onto the school account. Please aim to be punctual to avoid unnecessary inconvenience to others with later appointments. If you think an item of uniform may

need to be longer or shorter than standard please make contact early with the School Shop, as most items can be specially ordered if we have plenty of notice.

Second Hand Clothing

This is kept at the School Shop and can be viewed during your appointment. It is operated on a first-come first-served basis. If you are interested in purchasing second hand items please make this known when you arrive.

Items are sold on the following principles:

- All items are sold on a commission basis – currently 75% of the resale value.
- All items have been laundered or dry cleaned and are in a good state of repair.
- End of term bills are credited, unless the pupil has left when a cheque is raised.
- Any item not sold after 1 year will be donated to charity unless otherwise indicated.

Nametapes

Both normal size nametapes, ½ inch and 1 inch ID Tags are required. These will be ordered by the school and the cost will be added to the school bill. We are able to offer a name-taping service, all the name-tapes are machine sewn in the correct places. The cost for this is £70.00 for a boarder and £50.00 for a day child. Please ask at your fitting if you would like to use this service.

Everything that comes into school **MUST** be named, including play clothes. **Please do not use iron on name-tapes.** Nametapes should be placed in a conspicuous place. The ½ inch ID Tags must be sewn onto the outside of sports kit. Please follow the guidelines below:

Normal Size Nametapes

- Inside middle back of collar in shirts, v necks, guernseys, school coat.
- Inside waistband of trousers, skirts, underwear.
- Vertically at top of socks.
- Centre of towels with loops attached for hanging.
- All play clothes to be labelled.

½ Inch ID Tags

- Outside on the left breast under the school crest of white polo shirts, fusion zipped top, tracksuit top, rugby/hockey shirts.
- Outside front left at hem of shorts, skirts.
- Outside middle left thigh of tracksuit bottoms.
- Outside corner of all bedding.
- All footwear to be marked with name.
- Boarders must supply 24 name tapes at the start of their first term.

1-Inch ID Tags

- Outside on the top of the sports bag and the top of the rucksack.

General Information

Baggage

Boarding pupils may bring their personal items and clothing in collapsible holdalls or soft suitcases. Trunks are not to be used. **Each boarder is required to have a duvet bag (purchased from the school shop)** for the duvet and pillow(s) to be transported in as we often use the Sports Hall for storage of kit at the end of terms before collection. A bag will prevent them getting misplaced and dirty. Please mark clearly with pupil's name.

Packing

Parents /guardians are asked to particularly check the packing of luggage to ensure that:

- All articles listed are provided and in the correct quantities.
- All articles are **clearly marked**.
- All articles are clean, mended and in a good state of repair.

School Bag

It is recommended that you purchase the school rucksack for the carrying of books and files. We stock a bag recommended by the Association of Physiotherapists.

Laundry

House staff cannot be responsible for the shrinkage of, colour running or other damage to boarders' clothing. All items must be suitable for washing and tumble drying. Pupils are advised not to bring expensive or delicate clothes to school. **Each boarder is required to have 2 laundry bags (purchased from the Uniform Shop) to put their underwear in for washing daily.**

Linen

Highfield School supplies bottom sheets and mattress protectors. Pillows, pillowcases, duvet and duvet covers to be brought in from home. For overseas boarders the pillows and duvets can be supplied on request. It is recommended that children practise bed and duvet changing before they become boarders.

Additional Recommended Items for Boarders

1 x Lockable Tuck box for personal belongings.

Uniform Regulations

Boys

Uniform is defined as follows:

- **Winter Uniform** – Navy V Neck, Grey Trousers, Tattersall Check Shirt, Grey Socks. Navy Guernseys are worn from half-term of the Autumn Term.
- **Summer Uniform** – Navy V Neck, Grey Trousers/Grey Shorts, Red, Royal, Sky or Yellow Polo Shirt, Grey Socks.
- **Sunday Best** – Navy V Neck, White Shirt & School Tie, Grey Trousers & Grey Socks

Girls

Uniform is defined as follows:

- **Winter Uniform** – Navy V Neck, Kilt, Tattersall Check Shirt, Navy Knee-Length Socks. Guernseys are worn from half-term of the Autumn Term and Tights are optional.
- **Summer Uniform** – Navy V Neck, Summer Skirt, Red, Royal, Sky or Yellow Polo Shirt, Short Navy Socks.
- **Sunday Best** – Winter Kilt or Summer Skirt, White Short Sleeved Blouse, Navy V Neck, Winter Navy Socks/Tights, Summer Short Navy Socks.
- **Girls' skirt length** must be no shorter than 1" above the knee.

School uniform or appropriate games clothes must be worn throughout the school day. Tattersall check shirts must always be tucked in. Summer polo shirts may be either in or out. Boarders may change into home clothes at the following times: 4.40pm onwards on Monday, Tuesday, Thursday and Friday, from 4.00pm on Wednesday, from 4.00pm on Saturday and all day Sunday until Chapel at 7.00pm when boarders wear Sunday Best.

Hair

Hair bands, scrunchies, hair ties etc must be plain black, bottle green or navy with school uniform. Girls with shoulder length hair or longer must have it tied back during school hours.

Jewellery and Make-up

Jewellery, make-up and nail varnish may not be worn during school hours with the exception of one pair of discreet studs if ears are pierced.

Footwear

- Boys – School shoes must be plain black leather, polishable, not suede or nubuck.
- Girls – School shoes must be plain, flat-heeled, black or navy, polishable, not suede, nubuck or patent leather. Not ballet pump style.
- Sports shoes – All children must have a pair of outdoor trainers and a pair of lightweight indoor trainers or plimsolls.
- Boys require football/rugby boots for football, rugby and grass hockey. Blades and studs are currently both acceptable as footwear for rugby. Moulded studs/blades are acceptable provided they have no sharp edges or ridges.
- Girls require football boots for grass hockey and lacrosse. Any type of studs are allowed.
- During the hockey season, we recommend that all children have a set of astro shoes (clean trainers are also acceptable for use on the astro).
- Wellington boots and School Coat must be available in school at all times.

A TIDY, CLEAN APPEARANCE IS EXPECTED AT ALL TIMES.

BOARDING GIRLS

Items in **BOLD CAPITAL LETTERS** must be purchased from the School Shop. All items with a price are available from the School Shop.

Quantity	Items – All Terms	Price Each From £
2	Pullovers, V neck, navy	16.00
1	SCHOOL COAT	30.00
1	White Short Sleeved blouse – best wear	8.00
2	SKORTS	21.50
2	WHITE HIGHFIELD POLO SHIRTS	21.50
1	¼ ZIP FUSION TOP	30.00
1	WATERPROOF TRACKSUIT TOP	40.00
1	TRACKSUIT BOTTOMS	28.50
1	Plain black swimsuit	12.50
1	Swim hat and goggles	5.00/12.50
5 pairs	Navy knee-length socks	2.00
3 pairs	Short white games socks	2.00
5 pairs	Pants	
1	Dressing Gown	
1 pair	Slippers	
2 pairs	Pyjamas	
1	Duvet	
2	Duvet covers	
1	Pillow	
2	Pillow cases	
1	Wash kit	
3	Towels with hanging loops	
2	LAUNDRY BAGS (to be bought from the Uniform Shop)	7.50
	Home clothes	
1	Large soft suitcase or holdall	
1	COLOURED DUVET BAG (from Uniform Shop)	10.00
1	HIGHFIELD SPORTS/OVERNIGHT BAG	28.50
1	Tuck box	
1	HIGHFIELD RUCKSACK	25.00
1	KIT BAG (Blue, Maroon or Green)	10.00
1 pair	School shoes	
1 pair	Wellington boots	
1 pair	Outdoor trainers	
1 pair	Indoor trainers/plimsolls	
1	HIGHFIELD WATERBOTTLE	3.50
	Items – Winter Terms	
2	TARTAN KILTS	36.00
3	TATTERSALL CHECK SHIRTS	17.50
2	NAVY GUERNSEYS	35.00
5 pairs	Navy tights (optional)	3.50
2	REVERSIBLE RUGBY SHIRTS	37.50
3 pairs	GREEN/WHITE/BLACK GAMES SOCKS	6.00
2 pairs	HIGHFIELD SKINS (TOP & BOTTOMS)	23.00/21.00
1 pair	Football boots (Grass Hockey/Lacrosse)	
1 pair	Astro Trainers (optional)	
1 pair	Shin pads	
1	Mouthguard	
1	HIGHFIELD BEANIE (OPTIONAL)	10.00
	Items – Summer & Start of Autumn Terms	
2	SUMMER SKIRTS	30.00
3	COLOURED POLO SHIRTS (Red, Royal, Sky, Yellow)	13.50
5 pairs	Socks – short, navy	2.00
1	HIGHFIELD CRICKET SHIRT (OPTIONAL)	23.00
1	GREEN HIGHFIELD CAP	12.00

BOARDING BOYS

Items in **BOLD CAPITAL LETTERS** must be purchased from the School Shop. All items with a price are available from the School Shop.

Quantity	Items – All Terms	Price Each From £
3 pairs	Trousers/Shorts, mid grey	9.00
2	Pullovers, V neck, navy	16.00
1	SCHOOL COAT	30.00
1	White shirt – best wear	7.50
1	SCHOOL TIE	7.50
2	WHITE HIGHFIELD PE SHIRTS	21.50
2	WHITE HIGHFIELD PE SHORTS	17.50
1	¼ ZIP FUSION TOP	30.00
1	WATERPROOF TRACKSUIT TOP	40.00
1	TRACKSUIT BOTTOMS	28.50
1	Plain black swimming shorts	10.00
1	Swim hat and goggles	5.00/12.50
5 pairs	Socks, mid-grey	2.00
3 pairs	Short white games socks	2.00
5 pairs	Pants	
1	Dressing Gown	
1 pair	Slippers	
2 pairs	Pyjamas	
1	Duvet	
2	Duvet covers	
1	Pillow	
2	Pillow cases	
1	Wash kit	
3	Towels with hanging loops	
2	LAUNDRY BAGS (from the Uniform Shop)	7.50
	Home clothes	
1	Large soft suitcase or holdall	
1	COLOURED DUVET BAG (from Uniform Shop)	10.00
1	HIGHFIELD SPORTS/OVERNIGHT BAG	28.50
1	Tuck box	
1	HIGHFIELD RUCKSACK	25.00
1	KIT BAG (Blue, Maroon or Green)	10.00
1 pair	School shoes	
1 pair	Wellington boots	
1 pair	Outdoor trainers	
1 pair	Indoor trainers/plimsolls	
1	HIGHFIELD WATERBOTTLE	3.50
	Items – Winter Terms	
3	TATTERSALL CHECK SHIRTS	17.50
2	NAVY GUERNEYS	35.00
2	BLACK/GREEN RUGBY SHORTS	22.50
2	REVERSIBLE RUGBY SHIRTS	37.50
3 pairs	GREEN/WHITE/BLACK GAMES SOCKS	6.00
2 pairs	HIGHFIELD LONG SKINS (TOP & BOTTOMS)	23.00/21.00
1 pair	HIGHFIELD SHORT SKIN BOTTOMS	15.00
1 pair	Football boots (Football/Rugby/Grass Hockey)	
1 pair	Astro Trainers (optional)	
1 pair	Shin pads	
1	Mouthguard	
1	HIGHFIELD BEANIE (OPTIONAL)	10.00
	Items – Summer & Start of Autumn Term	
3	COLOURED POLO SHIRTS (Red, Royal, Sky, Yellow)	13.50
1	HIGHFIELD CRICKET SWEATER	30.00
1 pair	HIGHFIELD CRICKET TROUSERS	25.00
1	HIGHFIELD CRICKET SHIRT	23.00
1 pair	Cricket shoes or white outdoor trainers	
1	GREEN HIGHFIELD CAP	12.00

DAY GIRLS

Items in **BOLD CAPITAL LETTERS** must be purchased from the School Shop. All items with a price are available from the School Shop.

Quantity	Items – All Terms	Price Each From £
1 - 2	Pullovers, V neck, navy	16.00
3 pairs	Navy knee-length socks	2.00
1	SCHOOL COAT	30.00
1	White Short Sleeved blouse – best wear	8.00
1	SKORT	21.50
2	WHITE HIGHFIELD PE SHIRTS	21.50
1	¼ ZIP FUSION TOP	30.00
1	WATERPROOF TRACKSUIT TOP	40.00
1	TRACKSUIT BOTTOMS	28.50
3 pairs	Short white games socks	2.00
1	Plain black swimsuit	12.50
1	Swim hat and goggles	5.00/12.50
1	Towels with hanging loops	
1	HIGHFIELD SPORTS BAG	28.50
1	HIGHFIELD RUCKSACK	25.00
1	KIT BAG (Green)	10.00
1 pair	School shoes	
1 pair	Wellington boots	
1 pair	Outdoor trainers	
1 pair	Indoor trainers/plimsolls	
1	HIGHFIELD WATERBOTTLE	3.50
	Items – Winter Terms	
2	TARTAN KILTS	36.00
2 - 3	TATTERSALL CHECK SHIRTS	17.50
1-2	NAVY GUERNSEY	35.00
5 pairs	Navy tights (optional)	4.50
2	REVERSIBLE RUGBY SHIRTS	37.50
2 pairs	GREEN/WHITE/BLACK GAMES SOCKS	6.00
2 pairs	HIGHFIELD SKINS (TOP & BOTTOM)	23.00/21.00
1 pair	Football boots (Grass Hockey/Lacrosse)	
1 pair	Astro Trainers (optional)	
1 pair	Shin pads	
1	Mouthguard	
1	HIGHFIELD BEANIE (OPTIONAL)	10.00
	Items – Summer & Start of Autumn Term	
2	SUMMER SKIRTS	30.00
2 - 3	COLOURED POLO SHIRTS (Red, Royal, Sky, Yellow)	13.50
3 pairs	Socks – short, navy	2.00
1	HIGHFIELD CRICKET SHIRT (OPTIONAL)	23.00
1	GREEN HIGHFIELD CAP	12.00

DAY BOYS

Items in **BOLD CAPITAL LETTERS** must be purchased from the School Shop. All items with a price are available from the School Shop.

Quantity	Items – All Terms	Price Each From £
2 - 3 pairs	Trousers/Shorts, mid-grey	9.00
2	Pullovers, V neck, navy	16.00
3 pairs	Socks, mid-grey	2.00
1	SCHOOL COAT	30.00
1	White shirt – best wear	7.50
1	SCHOOL TIE – best wear	7.50
1 - 2	WHITE HIGHFIELD PE SHIRTS	21.50
1	WHITE HIGHFIELD PE SHORTS	17.50
1	¼ ZIP FUSION TOP	30.00
1	WATERPROOF TRACKSUIT TOP	40.00
1	TRACKSUIT BOTTOMS	28.50
3 pairs	Short white games socks	2.00
1	Plain black swimming shorts	10.00
1	Swim hat and goggles	5.00/12.50
1	Towels with hanging loops	
1	HIGHFIELD SPORTS BAG	28.50
1	HIGHFIELD RUCKSACK	25.00
1	KIT BAG (Green)	10.00
1 pair	School shoes	
1 pair	Wellington boots	
1 pair	Outdoor trainers	
1 pair	Indoor trainers/plimsolls	
1	HIGHFIELD WATERBOTTLE	3.50
	Items – Winter Terms	
2 - 3	TATTERSALL CHECK SHIRTS	17.50
1-2	NAVY GUERNSEY	35.00
2	BLACK/GREEN RUGBY SHORTS	22.50
2	REVERSIBLE RUGBY SHIRTS	37.50
2 pairs	GREEN/WHITE/BLACK GAMES SOCKS	6.00
1 pair	HIGHFIELD SKINS (TOP & BOTTOMS)	23.00/21.00
1 pair	HIGHFIELD SHORT SKIN BOTTOMS	15.00
1 pair	Football boots (Football/Rugby/Hockey)	
1 pair	Astro Trainers (optional)	
1 pair	Shin pads	
1	Mouthguard	
1	HIGHFIELD BEANIE (OPTIONAL)	10.00
	Items – Summer & Start of Autumn Term	
2 – 3 pairs	Trousers/Shorts – mid grey (optional)	9.00
2	COLOURED POLO SHIRTS (Red, Royal, Sky, Yellow)	13.50
1	HIGHFIELD CRICKET SWEATER	30.00
1 pair	HIGHFIELD CRICKET TROUSERS	25.00
1	HIGHFIELD CRICKET SHIRT	23.00
1	HIGHFIELD CRICKET CAP	12.00
1 pair	Cricket shoes or white outdoor trainers	