



# Registration Form

Please note that completing this form registers your child as a prospective pupil and does not guarantee the offer of a place at the school.

## Child's Details

Surname				
First Names				
Nationality	Date of Birth	Gender		
Type of Place (please tick)	<input type="checkbox"/> Nursery	<input type="checkbox"/> Pre-Prep	<input type="checkbox"/> Prep DAY	<input type="checkbox"/> Prep BOARDING
Proposed Term and Year of Entry		Proposed Year Group Entry		
Have you registered your child at any other school(s) and if so, which?				

## Father / Legal Guardian's Details

Title (eg Mr/Mrs)	Full Name		
Daytime Tel No	Evening Tel No		
Mobile Tel No	Email		
Address		Postcode	
Occupation			
Employer's Business Name and Address			

## Mother / Legal Guardian's Details

Title (eg Mr/Mrs)	Full Name		
Daytime Tel No	Evening Tel No		
Mobile Tel No	Email		
Address		Postcode	
Occupation			
Employer's Business Name and Address			

## Other People With Legal Parental Responsibility

Please provide the name(s) and current address(es) of any other person with parental responsibility (legal responsibility) for the above named child. Their consent to the child attending the school will be required if an offer of a place is made.

Title (eg Mr/Mrs)	Full Name		
Address		Postcode	

## Connections With The School

Please note the name of any other members of the family attending the school or registered for entry; or with any other connection to the school.

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## Where did you hear about Highfield and Brookham?

(Please tick)

<input type="checkbox"/> Social Media	<input type="checkbox"/> Internet Search	<input type="checkbox"/> Local Banner	<input type="checkbox"/> Friends or Family	<input type="checkbox"/> Newspaper/Magazine	<input type="checkbox"/> Flyer
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Other
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## Child's Present School

Dates Attended	School Name
Address	
Postcode	
Head Teacher	

## Child's Health History

Please provide details of any medical conditions (including allergies), learning difficulties, disabilities or special educational needs, as well as any behavioural, emotional and/or social difficulty of your child (we may contact you again for further information).

## UK Residency

If you have indicated that your child is a national resident of a country outside the EEA, or if you have provided a home address for correspondence outside the EEA, please note that the School is required to take steps to ascertain that your child has permission to be in the UK.

Please confirm whether your child will require sponsorship from the school in order to obtain a visa to study in the United Kingdom at this school (if applicable)  Yes  No

If another valid immigration category applies to your child please provide full details

If your child has or will have a time restricted or temporary visa in any other immigration category (for example, as a dependent) please provide a copy of this when returning this form. Please note that we will be unable to process your registration until such copy documentation is provided. Please note that we reserve the right to:

- request further information and sight of documentation in support of your declarations regarding immigration;
- to share information with UK Visas and Immigration (UKVI) and the Home Office for the purposes of compliance with our responsibilities as a licensed sponsor.

By completing this registration form you hereby consent to our notifying and / or supplying information relating to your (i.e. the parents) and / or your child's right to enter, reside and / or study in the United Kingdom to UKVI and the Home Office (and to do so whether we sponsor your child or not).

## Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission requirements of the School at the time offers are made. A copy of the School's Terms and Conditions will be supplied on request.

## How we will use the information provided in this form

This information will be used by the School during the admissions process. For example:

- a) we may contact your child's current or previous school to ask for a reference;
- b) we may contact other people with parental responsibility to check they consent to your child joining the School;
- c) information about special educational needs and medical conditions will be used to ensure that we have made any reasonable adjustments for your child when they visit the School or during any entrance assessments;
- d) we may share your information with credit reference agencies.

We may also need to share information with UKVI as explained above.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to.

If your child joins the school we will use the information on this form in accordance with our privacy notice for pupils and our privacy notice for parents. Both of these documents will be provided to you before your child enters the school and are published on the school's website.

## Declaration

I / We request that our child named above is registered as a prospective pupil.

I / We enclose / have transferred to the school bank account (delete as appropriate) the non-refundable registration fee of £100 together with this completed registration form duly signed by me / us.

## Signatures of Parents / Legal Guardians

Signature	Signature
Full Name	Full Name
Relationship To Child	Relationship To Child
Date	Date

Highfield and Brookham Schools (Liphook) Registered in England No.1220993 Registered Office: Highfield Lane, Liphook, GU30 7LQ  
highfieldandbrookham.co.uk

Highfield: Tel 01428 728000 Email [admissions@highfieldschool.org.uk](mailto:admissions@highfieldschool.org.uk)

Brookham: Tel 01428 722005 Email [admissions@brookhamschool.co.uk](mailto:admissions@brookhamschool.co.uk)

Bank details: HSBC Bank PLC, Sort Code: 40-26-12, Account Number: 22089351,

SWIFT: HBUKGB4B, IBAN: GB34HBUK40261222089351